

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
EAST DILLON WATER DISTRICT**

June 5, 2023

The Board of Directors held a regular meeting at the East Dillon Water District pump station on Grey Fox Lane. Present were Directors Joe O’Malley, Don Clark, and “Web” Webinger. Angel Oberriter attended the meeting remotely. District staff members present were Administrator Tom Oberheide, Financial Manager Jan Geiss, and Operation Manager Ron Mentch.

1. CALL TO ORDER. President Joe O’Malley called the meeting to order at 12:37 p.m. after verifying that a quorum was present and notice of the meeting had been properly posted.

2. OATHS OF OFFICE. The board passed a motion to authorize the District Administrator to administer the Oaths of Office (BW/JO, 4-0). Don Clark, Web Webinger, and Joe O’Malley performed the Oath of Office.

3. ELECTION OF OFFICERS. The board members voted to keep the following officer positions (BW/DC, 4-0):

President: Joe O’Malley
 Vice-President: Don Clark
 Secretary/Treasurer: Angel Oberriter
 Director: Bryan “Web” Webinger
 Director: Dan Hendershott

4. APPROVAL OF MINUTES. The meeting minutes for March 6th 2023 meeting were approved as presented (DC/BW, 4-0).

5. OPERATIONS REPORT. Ron presented the following operations report:

EDWD Board Meeting Operations Report
June 5th, 2023

<u>Water Production Report (million gallons)</u>				
<u>Month</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
March	6.80	6.77 (100%)	6.49 (105%)	5.65 (120%)
April	5.58	5.14 (109%)	6.09 (92%)	5.63 (99%)
May	6.20	5.13 (121%)	7.32 (85%)	7.43 (83%)

The above compares current year water production to the same month in the prior three years. The (%) compares the most recent month to that same month of the given year. For example, May 2023 had a production of 6.2 million gallons and that was 121% of May 2022 which had a production of 5.13 million gallons. The bar graph compares monthly production back to 2011.

Unaccounted for Water

Unaccounted for water was 17% in the first quarter of 2023 or 24 gallons per minute. Leak detection was completed on May 18th. There is one leak that needs to be repaired on Vail Circle. RKR should be able to repair it in early June.

Aquifer Levels and Outlook

The water table is approximately 6 feet higher than last year at this time and 8 feet higher than the 24-year average. The line graph compares monthly water table levels from the beginning of all months. The years depicted represent current and last year as well as driest and wettest years.

Water Quality

- Hardness was 11 grains per gallon on 5/28/23. This is the same as last year.
- Disinfectant byproducts for the first quarter had a result of 8.9 ppm for trihalomethanes and 1.2 for haloacetic acids. The maximum contaminant level is 80 ppm for trihalomethanes and 60 ppm for haloacetic acids.
- Nitrates were tested for in February with a result of 1.04 ppm and the MCL is 10 ppm.
- Volatile and synthetic organic contaminants were tested for in April with no MCL exceedances.

Summerwood Pump Station Update

The final assessment from AE2s with regards to Summerwood pump station recommendations is pending with final comments from District staff. Staff is looking at a phased approach that would replace one fire pump and the required associated equipment along with an emphasis on old equipment that is past its life expectancy. Staff is in the process of engaging TLECC to get better recommendations and cost estimates for the VFD and PLC at the pump station. Staff has also discussed engaging an owner's representative to help with this project.

Ron discussed that there was currently a leak on Vail Circle and he has engaged with RKR to schedule the repair as quickly as possible.

The board directed Tom to provide a copy of the Summerwood Engineering Report to board members for their review.

The board discussed engaging a project manager/owners representative to help move the Summerwood Pump Station project along since the size of the project is too much for Tom and Ron to manage the project under their contracts. The board approved a motion to engage a project manager for services up to \$20,000 (BW/DC, 4-0).

Tom and Ron discussed the ongoing challenges with the more than 600 meter repairs that are required. Challenges continue with obtaining parts and supplies in a timely manner. Tom is negotiating with a contractor for services to replace failed MTUs as supplies are available with work to begin sometime this summer. The board discussed adding information to the newsletter regarding water meter repairs and clarifying that customers are responsible for the cost of materials and labor if the meter was damaged due to customer negligence (usually resulting in meters freezing and breaking).

6. ADMINISTRATOR'S REPORT.

- a. 2022 Audit Review.** The draft 2022 Audit documents were reviewed by board members and accepted as presented (BW/DC, 4-0).

b. Financials review. Tom and Jan presented financial reports for review and discussion.

7. MEETING ADJOURNED: Meeting was adjourned at 2:20 pm.

Respectfully submitted by:

Tom Oberheide
District Administrator